

SCHOOL IMPROVEMENT PLAN



TIPTON HILL SCHOOL

4256 NC 197 | Green Mountain, NC 28740 | (828) 688 4853

2008-2009

STRATEGIES TO IMPROVE STUDENT PERFORMANCE AS MEASURED BY THE STATE BOARD OF EDUCATION:

Goal 1: Tipton Hill School will produce students that are readily prepared to be competitive and successful socially and academically in the secondary school environment.

1.1: Tipton Hill School will ensure the continuity of student growth by insuring an average daily attendance of 95% of the student population.

Strategy	Timeline	Persons Responsible	Means of Evaluation
Publication of state and local attendance policies; including the stipulations for excused and unexcused absences.	2008- ongoing	Administration, faculty, parents	Average daily attendance record, parent signature from handbooks, cumulative attendance record
Notification of parents regarding absences	2008- ongoing	Administration, and faculty	Parent communication log, parent responses, mid-term reports, parent-teacher conferences
Offering incentive awards to students achieving perfect attendance	2008- ongoing	Administration, faculty, parents, PTO	Student attendance record, SIMS

STRATEGIES TO IMPROVE STUDENT PERFORMANCE AS MEASURED BY THE STATE BOARD OF EDUCATION:

1.2: For the 2009-2010 school year, grade 8 will achieve a passing rate on the Computer Competency Test of 90% or above.

Strategy	Timeline	Persons Responsible	Means of Evaluation
Teachers will be provided with opportunities for up-to-date training in current computer competencies and trends.	2008-ongoing	Principal; Technology coordinator; collaborative project coordinator	Assessments, feedback, evaluations
Access to internet will be provided to all staff and students	2008-ongoing	Media specialist, classroom teacher	Computer competency test scores
Enhance awareness of the ethical use of technology lessons into their regular curriculum	2008-ongoing	Media specialist, classroom teacher	Observation of effective internet use
Classroom teachers will integrate technology lessons into their regular curriculum	2008-ongoing	Classroom teachers	Evidence of use of NOTEVISION projector, observations
Classroom teachers will have a designated computer lab time weekly	2008-ongoing	Media specialist, classroom teachers	Teacher observations, computer competency test scores, Study Island Test results
Media specialist will use the DPI mock on-line computer test for practice with grade 8 students	2008-ongoing	Media specialist	Computer Competency test scores
Media specialist will use the DPI website to review sample questions and test format with grade 8 students	2008-ongoing	Media specialist	Computer Competency test scores

STRATEGIES TO IMPROVE STUDENT PERFORMANCE AS MEASURED BY THE STATE BOARD OF EDUCATION:

1.3: Students at grades 4 and 7 will demonstrate proficiency in writing according to state assessment standards.

Strategy	Timeline	Persons Responsible	Means of Evaluation
Staff development funds will be used to train specified grade 4 and grade 7 teachers who will in turn train other faculty.	August 2008-June 2010	Principal, classroom teachers	Training completion certificate, observations
Staff development opportunities will be provided through the Collaborative Project	August 2008-June 2010	Collaborative Project Coordinator, Principal, classroom teachers	Training completion certificate, observations, writing test scores
Continued use of peer editing and peer review implemented weekly into writing lessons	August 2008-June 2010	4 th and 7 th grade classroom teachers	Samples of peer edited work
Continued implementation of a 50 minute daily enrichment period to be used for tutoring, reinforcement, enrichment, and test taking skills in writing	August 2008-June 2010	Principal, classroom teachers	Writing test scores, Assessments, observation
Integration of writing across the curriculum in grades K-8	August 2008- June 2010	Classroom teachers	Writing samples
Classroom teachers will conduct formal mock writing tests	August 2008- June 2010	Classroom teachers	Writing test scores, writing samples
Classroom teachers in all grade levels will model literature used to focus on various components of quality writing products	August 2008- June 2010	Classroom teachers, media specialist	Observations
Individual conferencing and mini-lessons in writing will be used with students in grade 4 and grade 7	August 2008-June 2010	4 th and 7 th grade classroom teachers	Writing samples

STRATEGIES TO IMPROVE STUDENT PERFORMANCE AS MEASURED BY THE STATE BOARD OF EDUCATION:

1.4: Students in grades 3-8 will maintain Reading End-of-Grade test scores at 85% and above achievement levels 3 and 4.

Strategy	Timeline	Persons Responsible	Means of Evaluation
Students will take Study Island Benchmark Assessments 4 times per year.	August 2009-June 2010	Classroom teachers	Benchmark Assessment scores
Teachers will implement and use pacing guides developed by Mitchell County Schools	August 2008-ongoing	Classroom teachers	Observation
Students performing at level 2 on the EOG Reading Test will participate in the Young Scholars program after school.	October 2008- ongoing	Collaborative Project staff	Teacher observation, reading EOG scores
Classroom teachers will use the NC Standard Course of Study as the primary curriculum guide	August 2008- ongoing	Principal, Classroom teachers	Teacher observation, Reading EOG scores
Continue to use the web-based program Study Island that allows students to work on diagnostic objective tests (are state standards based)	August 2008- ongoing	Classroom teachers, media specialist	Study Island reports, teacher observation, reading EOG scores
Staff development opportunities will be provided for all faculty concerning research based reading strategies	August 2008-ongoing	Personnel director, principal, classroom teachers	Observations, training completion certificate
Continued implementation of S.S.R. in grades K-8	August 2009- June 2010	K-8 classroom teachers	Improved AR scores, AR points, reading EOG scores
Continued implementation of 50 minute daily enrichment period to be used for tutoring, reinforcement, enrichment, test-taking skills, etc.	August 2009- June 2010	3-8 Classroom teachers	Teacher observations, evaluations, AR scores
Instructional materials will be used to enhance reading instruction and prepare students for standardized testing; Competitive Edge, Comprehensive Reading Assessments, Study Island, Buckle Down Reading, NC Reading Coach, Sharpen Up, Orchard, etc.	August 2008- ongoing	2-8 Classroom teachers	Reading EOG scores

STRATEGIES TO IMPROVE STUDENT PERFORMANCE AS MEASURED BY THE STATE BOARD OF EDUCATION:

1.5: To incorporate strategies to ensure students will continue to demonstrate proficiency in Adequate Yearly Progress subgroups through effective instructional programs and services.

Strategy	Timeline	Persons Responsible	Means of Evaluation
Additional time will be allocated for reading, math, and writing instruction.	August 2008- ongoing	Faculty, staff, and administration	Grade level tests, assessment of daily work, NC End-of-Grade Test Scores
Teach and assess NC End-of-Grade skills in Math and Reading.	2008- ongoing	Faculty, staff, and administration	Grade level assessments, assessment of daily work, NC End-of-Grade assessment
Increase use and effectiveness of the computer software programs designed to better develop and reinforce language arts, math, and writing skills.	2008- ongoing	Faculty, staff, administration, media specialist, technology specialist.	Reports generated by software programs, assessment of work and progress of activities in computer lab
Use of Young Scholars program as a source of remediation for those students who are not achieving at proficiency.	September 2008- ongoing	Faculty, staff, administration, 4-H tutors	Periodic assessment of participating students, assessment of classroom work and achievement. Dialogue and discussion between teachers and 4-H tutors
Expand instructional support for student learning	2008- ongoing	Faculty, staff, administration,	Log hours of student contact with

STRATEGIES TO IMPROVE STUDENT PERFORMANCE AS MEASURED BY THE STATE BOARD OF EDUCATION:

1.5: To incorporate strategies to ensure students will continue to demonstrate proficiency in Adequate Yearly Progress subgroups through effective instructional programs and services.

		volunteers and program workers	volunteers and program workers
To ensure students are reading at grade-level when entering 2nd grade	2008- ongoing	Faculty, staff	Students reading at grade-level by 2nd grade; reading assessments

STRATEGIES TO IMPROVE STUDENT PERFORMANCE AS MEASURED BY THE STATE BOARD OF EDUCATION:

1.6: Students in grades 3-8 will increase Math End-of-Grade test achievement levels 3 and 4 by 1%.

Strategy	Timeline	Persons Responsible	Means of Evaluation
Students will take Study Island Benchmark Assessments 4 times per year	August 2008- ongoing	Classroom teachers	Benchmark Assessment scores
Teachers will implement and use pacing guides developed by Mitchell County Schools	August 2008- ongoing	Classroom teachers	Observation
Students performing at level 2 on the EOG Math test will participate in the Young Scholars program after school	October 2008- ongoing	Collaborative Project staff	Teacher observation, Math EOG scores
Staff development opportunities will be provided by the Collaborative Project for all faculty concerning research based math strategies	August 2008- ongoing	Collaborative Project coordinator, classroom teachers	CEU certificate, observation, math EOG scores
Classroom teachers will use the NC Standard Course of Study as the primary curriculum guide	August 2008- ongoing	Classroom teachers, principal	Observations, Math EOG scores
Previous years test data will be used to create measureable goals that will be used to support growth in math	August 2008- ongoing	Classroom teachers, principal	Goals stated in SIP and reviewed at end of year
Teachers will implement curriculum matrix into daily instructional planning.	September 2009-ongoing	Classroom teachers, curriculum coord.	Math and Reading EOG scores
Continued implementation of 50 minute daily enrichment period to be used for tutoring, reinforcement, enrichment, test-taking skills, etc.	August 2008- ongoing	Classroom teachers, principal	Teacher observations, evaluations
Instructional materials will be used to enhance math instruction and prepare students for standardized testing; Competitive Edge, Comp. Math Assessments, Study Island, Buckle Down Math, Sharpen Up, etc.	August 2009- ongoing	2-8 Classroom teachers	Math EOG scores
Continued use of the web-based program Study Island that allows students to work on diagnostic objective tests (state standards based)	August 2008- ongoing	Classroom teachers, media specialist, principal	Study Island reports, teacher observations, Math EOG scores

STRATEGIES TO IMPROVE STUDENT PERFORMANCE AS MEASURED BY THE STATE BOARD OF EDUCATION:

Goal 2: Tipton Hill School will produce students that are healthy and responsible.

2.1: Tipton Hill School will create an environment for students in which each child has positive, nurturing relationships with caring adults who will ensure students success.

Strategy	Timeline	Persons Responsible	Means of Evaluation
Students will be rewarded at the end of each 9 week grading period for success and behavior	August 2009- June 2010	Principal, classroom teachers	Behavior logs, observation of celebration
Faculty and staff will promote and exhibit traits and qualities of a good citizen; ex: honesty, citizenship	August 2009- ongoing	Faculty, staff, guidance counselor	Reduced numbers of inappropriate behaviors by students
Tipton Hill School will continue to develop and provide a student handbook to all students and parents	August 2008- ongoing	Principal, Secretary, classroom teachers, School Improvement Team	Distribution of handbooks, Parent signature on student handbook
Individual classroom teachers will develop classroom management plans approved by principal	August 2009- June 2010	Principal, classroom teachers	Copy of management plan
Participation with Mitchell County Communities in School's mentoring and volunteer tutoring programs	August 2008- ongoing	Principal, classroom teachers, school improvement team, CIS director	Observation, volunteer logs
To maintain discipline logs on all students involved in disciplinary consequences	August 2008- ongoing	Principal, classroom teachers	Presence of discipline logs

STRATEGIES TO IMPROVE STUDENT PERFORMANCE AS MEASURED BY THE STATE BOARD OF EDUCATION:

2.2: Tipton Hill School will continue to implement programs and policies to keep our school safe and orderly.

Strategy	Timeline	Persons Responsible	Means of Evaluation
Implementation of quarterly inspections of entire school campus to ensure all appropriate safety measures are in place	August 2008- ongoing	Administration, custodian, maintenance personnel, parents	Satisfactory completion of inspection, with necessary improvements made
Use of walkie-talkies for use by faculty and staff when outside on playground	Ongoing	Administration, faculty, staff, custodian	Satisfactory use of walkies by teachers
Staff development opportunities will be provided that are related to school safety such as CPR training, crisis training, etc.	Ongoing	Administration, staff	Training completion certificate
To review, revise, and disseminate school crisis plan	Ongoing	Crisis team, School Improvement team	Effective practice drills
To prohibit students from engaging in disorderly behavior	Ongoing	Administration, faculty, staff, guidance counselor	A measurable decrease of recorded incidents; parental contact, evidence of appropriate behavior by disruptive students
Continue to implement the Bully Free School programs in our school	Ongoing	Principal, classroom teachers, guidance counselor	Lesson plans, observations, discipline referrals
Continue to implement the DARE program in 5 th grade	August 2009- June 2010	DARE officer, classroom teachers, principal	Lesson plans from curriculum, observation
Integration of character education into all areas of K-8 curriculum	August 2009- June 2010	Classroom teachers, guidance counselors	Observation, number of discipline referrals

STRATEGIES TO IMPROVE STUDENT PERFORMANCE AS MEASURED BY THE STATE BOARD OF EDUCATION:

2.2: Tipton Hill School will continue to implement programs and policies to keep our school safe and orderly.

Implement classes into K-8 curriculum that emphasize school safety	August 2009- June 2010	Principal, classroom teachers, guidance counselor, Sheriff's department, Fire department, EMS, etc.	Observation
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STRATEGIES TO IMPROVE STUDENT PERFORMANCE AS MEASURED BY THE STATE BOARD OF EDUCATION:

2.3: Tipton Hill School will develop collaboration with parents, business partners, community resources within the school program.

Strategy	Timeline	Persons Responsible	Means of Evaluation
To keep parents informed and involved in student achievement through report cards, progress reports, notes home, etc.	Ongoing	Classroom teachers, principal	Parent signatures on report cards
Regular communication between school and community stake holders through monthly newsletter	August 2009- June 2010	Principal	Copy of newsletter
Continue telephone communications through MAC system	August 2008- ongoing	Principal	Log of calls made
Continue to involve community stake holders as members of School Improvement Team	August 2008- ongoing	School Improvement Team members, principal	Sign-in sheets from SIP meetings
Continue to host events that encourage parents and community members to be involved with Tipton Hill School (Open House, Fall festival, End of year celebration, Christmas program, ball games, PTO, extracurricular activities, field trips, etc.)	August 2008- ongoing	Principal, classroom teachers, parents, community stake holders	Observation, logs
Website for Tipton Hill School will be updated.	August 2008- ongoing	Principal, technology specialist, media specialist	Observation of websites

STRATEGIES TO IMPROVE STUDENT PERFORMANCE AS MEASURED BY THE STATE BOARD OF EDUCATION:

Goal 3: Tipton Hill School will implement the technology and technological skills necessary for students in the 21st century.

3.1: Tipton Hill School will have a schedule for regular maintenance and replacement of technology.

Strategy	Timeline	Persons Responsible	Means of Evaluation
Develop a budget plan to ensure regular maintenance and replacement of technology	2008- ongoing	Principal, technology director, media specialist	Copy of budget plan
To maintain a replacement schedule and priority ranking for existing technology	2008- ongoing	Principal, technology director	Copy of schedule

STRATEGIES TO IMPROVE STUDENT PERFORMANCE AS MEASURED BY THE STATE BOARD OF EDUCATION:

3.2: 100% of classroom teachers will use technology as an active part of classroom instruction.

Strategy	Timeline	Persons Responsible	Means of Evaluation
Each classroom will use LCD projector and screen in classroom instruction.	August 2008- ongoing	Principal, technology director, maintenance	Presence of LCD projectors
Staff development in Technology will be available	August 2008- ongoing	Principal, technology director, Personnel director	Certificate of completion
Appropriate technology hardware/software will be available to all students	August 2008- ongoing	Technology director	Presence of hardware/software
Media specialist will have designated computer time for grades K-8	August 2008- ongoing	Media Specialist, classroom teachers	Observation, schedules
Classroom teachers will integrate technology into regular classroom instruction	August 2008- ongoing	Classroom teachers	Observation, student work
K-3 teachers will utilize Elementary Computer Lab to enhance classroom instruction	September 2009-ongoing	Media Specialist, Classroom teachers	Student performance, computer lab schedule
Each classroom will be equipped with Interwrite Pads	September 2009-2010	Classroom teachers, technology coordinator	Classroom observations

STRATEGIES TO IMPROVE STUDENT PERFORMANCE AS MEASURED BY THE STATE BOARD OF EDUCATION:

3.3: 95% of students in grades 3-8 will be able to utilize technology for research and as a presentation tool.

Strategy	Timeline	Persons Responsible	Means of Evaluation
Appropriate technology hardware/software will be available to all students	August 2008- ongoing	Technology director	Presence of hardware/software
Access to internet will be provided to all students	August 2008- ongoing	Media specialist, classroom teacher	Internet consent forms
Media specialist will provide appropriate technology lessons for students	August 2008- ongoing	Media specialist	Observation
Students will have a designated computer lab time weekly	August 2008- ongoing	Media specialist, classroom teacher	Observation, copy of schedule

“The School Improvement Team of Tipton Hill School agrees to transfer Classroom Teacher allotments to classroom materials, instructional supplies and equipment, exceptional children teachers, at-risk services or textbooks if deemed appropriate. This transfer will be done when needed to utilize funding at optimum levels.”